

NFMC Liability Request Form 2019-2020

(for additional events attach separate sheets)

Event Name	Date of Event	Location of Event email contact	Certificate Required	Event Fee \$

TOTAL:

General Information:

NFMC and its members are purchasing Liability Insurance only. This provides coverage to a third party for bodily injury or property damage the entity causes.

You must be a member in good standing to obtain insurance.

Deadline to submit requests: **August 1, 2019** for events September 1 – December 31, 2019

November 15, 2019 for events January 1 – August 31, 2020

Cost per event is \$17. Any events registered after the designated deadline will be \$18 per event.
(WFMC Junior Festival Events are covered by WFMC and do not require payment).

Cost per event having consecutive days is \$20.

An event on a single day but at multiple sites costs \$17 per site. (Festival Fees are covered by WFMC).

No requests will be processed without an accurate address and date of event.

If an event requires a rider of an additional insured, give the exact language required.

Any changes requested after a certificate is issued will result in a \$5 change fee.

If you need to change an event date and wait to inform NFMC until the original date has passed you will owe another full event fee. There is NO credit in that situation.

A certificate verifying insurance coverage is issued only to an event that requests it. Certificates will be sent to the state liability chair and will then be forwarded to the email contact indicated on this form.

Coverage is not guaranteed until payment is received and processed by NFMC Headquarters.

Please send this form with the signed Child Protection Form and payment made out to WFMC:

Susan Daniels, Treasurer
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